The United Reformed Church **Roles eligible for DBS/ Disclosure Scotland checks**

**S3**

URC roles eligible for a criminal record check

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|  | **Enhanced with barring information** | | **Enhanced without barring information** | | **Basic check** | **No checks** | **To be actioned by** |
|  | **Adults** | **Children** | **Adults** | **Children** |  |  |  |
| Ministers, stipendiary/ NSM and Church Related Community Workers – active |  |  |  |  |  |  | Ministries  Office |
| Ministers, stipendiary/ NSM and Church Related Community Workers – non-active |  |  |  |  |  |  | Ministries  Office |
| Ministers of other denominations employed by the URC |  |  |  |  |  |  | Ministries  Office |
| Others in special category ministry posts |  |  |  |  |  |  | Ministries  Office |
| Ministers and CRCWs in training |  |  |  |  |  |  | Ministries  Office |
| URC Assembly accredited lay preachers in England and Wales |  |  |  |  |  |  | Ministries  Office |
| URC Locally recognised lay preachers in England and Wales |  |  |  |  |  |  | Synod |
| In Scotland: URC Assembly accredited lay preachers URC Locally  recognised worship leaders |  |  | (using DBS) | (using DBS) |  |  | Ministries  Office |

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|  | **Adults** | **Children** | **Adults** | **Children** |  |  |  |
| Assembly staff and Church House support staff who undertake regulated activity with children and/or adults |  |  |  |  |  |  | Ministries  Office |
| Synod Safeguarding Officers or other safeguarding designated professionals, including Safeguarding Coordinators, deputy Safeguarding Coordinators and safe church advisers |  |  |  |  |  |  | Synod |
| Synod recognised lay pastors, local leader and interim ministers |  |  |  |  |  |  | Synod |
| Interim Moderators |  |  |  |  |  |  | Synod |
| Children’s and youth workers (voluntary or paid), children and youth workers, stewards and drivers in settings with regulated work with children and young people |  |  |  |  |  |  | Ministries  Office |
| Vulnerable adult workers (voluntary or paid), elders and pastoral and personal care visitors  where the role includes direct feeding,  physical care, assistance with financial matters, bereavement support/ counselling or driving to medical or social care appointments |  |  |  |  |  |  | Local church |

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|  | **Adults** | **Children** | **Adults** | **Children** |  |  |  |
| United Reformed Church Trustees, Elders as local church trustees, trustees of registered charities providing regulated activities for children or adults at risk |  |  |  |  |  |  | Local church |
| Serving Elders |  |  |  |  |  |  | Local church |
| Assembly accredited lay preaching and locally recognised worship leaders in training |  |  |  |  |  |  | Ministries  Office |
| Authorised Elders \*\* |  |  |  |  |  |  | Local Church |
| Church caretaker and cleaners |  |  |  |  |  |  | Local Church |
| Church Administrators (or equivalent working from a Church Office) |  |  |  |  |  |  | Local church |
| Church Treasurers |  |  |  |  |  |  | Local Church |
| Synod Treasurers |  |  |  |  |  |  | Synod |

\*\* Authorised Elders – it has been the practice of the United Reformed Church to authorise elders and lay preachers occasionally to preside at the sacraments of communion and baptism