

**THAMES NORTH SYNOD**

**LAY TRAINING GRANT**

**APPLICATION FORM**

**BACKGROUND**

The Lay Training Grant helps lay people in the churches of the Synod to acquire and develop skills and knowledge (whether academic or practical) for the benefit of the congregations to which they belong. It does so by making grants towards the cost of courses, training opportunities, and books.

**CONDITIONS**

1. Each request must be made on this standard application form. A copy of the course brochure or equivalent should be attached, including details of the course provider.
2. The amount granted will be for a **maximum of £350** in any one calendar year. (As qualified AALP’s are entitled to £300 from the URC Education & Learning committee, they may apply to TNS for an additional £50 using this form.)
3. Where funds greater than £350 are sought, contact the Synod Training Officer to discuss what might be possible. Assembly Accredited Lay Preacher students seeking additional funds should fill in the grid below.
4. The applicant should be able to show how they will use their learning to serve their congregation.
5. **An individual may submit more than one application in a calendar year provided the total amount sought does not exceed £350.**
6. If the course is for more than a year, please submit a separate application form for each year.

**PLEASE COMPLETE THE APPLICATION AS FOLLOWS - ABOUT YOU**

**Name:** ……………………………………………………………………………………………………………………………

**Address:** …………………………………………………………………………………………………………………………

**E-mail:** ……………………………………………………………………………………………………………………………

**Landline/Mobile:** …………………………………………………………………………………………………………

**Church:** ………………………………………………………………………………………….………………………………

**What is your role in the congregation?** ………………….……………………………….…………….

**THE COURSE OF STUDY/TRAINING OPPORTUNITY (Please attach a copy of the course brochure.) What is it and who is the training provider?**

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**Where and when will it take place?**...............................................................

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**How much does it cost?** (Please attach details) …………………………………………………….

**How much are you applying for?** ……………………………………………………………………………

**THE INTENDED LEARNING**

**What do you hope to learn?** .……………………………………………………….…………………………

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**How will you apply the learning for the benefit of the congregation?** (max 300 words)

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**SIGNATURES**

I will take full advantage of the course of study/training opportunity and report on the learning obtained.

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**Signature of Applicant** **Date**

**Endorsement**

I endorse this request and believe that the applicant will be able to use their learning for the benefit of the congregation in the way that they have described.

………………………………………………………………….. .…………………………………………………….

**Signature of Minister/CRCW/LL Date**

**Interim Mod/Church Secretary**

**Print Name: …………………………………………………………………………………………**

**Please return the completed form to:**

The Revd Dr Julian Templeton, Training Development Officer, URC Thames North Synod

E-mail: [training@urcthamesnorth.org.uk](mailto:training@urcthamesnorth.org.uk)

**Any questions about payment for approved training should go to:**

The Administrator, Thames North Synod

E-mail: [administrator@urcthamesnorth.org.uk](mailto:administrator@urcthamesnorth.org.uk)

**T.D.O. approval, amount & date:** …………………………………………………………………………….

For AALP Students only seeking additional funding – please complete the grid below:

|  |  |
| --- | --- |
| **Funding** | **£** |
| **Lay Training Grant sought** |  |
| **Personal Contribution** |  |
| **Local Church Contribution** |  |
| **Additional funds sought** |  |
| **Total** |  |

If additional Synod funds are required for AALP training, the Synod Training Officer will consider your request.

**IMPORTANT**: PLEASE ENSURE APPLICATIONS ARE RECEIVED **BEFORE** THE COURSE OR TRAINING EVENT.