****Thames North Synod

Resources Committee

**Application Form 2019**

**Grant & Loan**

**For Property Repair & Development**

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| **SECTION ONE** | **GENERAL DETAILS**  |
| Date of Application |  |
| Project Title |  |
| Briefly, the reason for the request and why it is considered necessary |  |
| Church/organisationName |  |
| Church/organisationAddress |  |
| Number of members | **This Year** | **Last Year**  |
| Contact name for project |  |
| Contact address |  |
| Contact telephone |  |
| Contact e mail |  |
| If not the contact person, who will be responsible for reporting annually on progress to the Resources Committee |  |
| Please provide details of the Mission of the Church or organisation applying for funding. This should include as much detail as possible and provide details of how this funding will enhance the worship, work and mission of the church/organisation. Use a separate sheet as necessary |  |
| Is the Church contributing to the M & M Fund as per the Synod formula? If not, please provide further details? |  |

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| **SECTION TWO** | **CHURCH ACCOUNT INFORMATION & PROJECT BUDGET** |
|  | **Please attach a copy of your most recent Church accounts** |
| Income £ | **This year** | **Last year** |
| Expenditure £ | **This year** | **Last year** |
| Net funds at year end £ | **This year**  | **Last year** |
| Locally held funds | **This year** | **Last year** |
| Finds held in Trust | **This year** | **Last year** |
| Total Cost of Project, inc. VAT  | **£** |
| Amount to be met from locally held funds or congregational fundraising/giving. | **£** |
| Amount of Synod Grant requested | **£** |
| Amount of Synod Loan requested  | **£**  |
| Amount of Funds held by URC Thames North Trust requested for release by the Trust | **£** |
| Amounts sought from Non - URC funders, where applicable | **Name of funder Amount in £** |
| Amounts coming from another denomination. | **£** |
| Any shortfall on the funding? And if so, how does the Church/organisation hope to meet it?  | **£** |
| Does the Church have sufficient local funds available to meet the costs of the project? If so, please provide details of why these are not being used? |  |
| Does the budget cover all the years of the project? |  |
| Where applicable, does this application indicate why it is thought continuation funding will not be necessary, or not a problem |  |

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| **SECTION THREE** | **LOCAL AREA CONSULTATION** |
| a) Name of Local Area Group |  |
| b) Has this application been discussed with local area group (LAG) partners? |  |
| c) Have LAG partners agreed to support this application? | **(please attach the appropriate minute showing that support)** |
| d) In what ways is this application consistent with the LAG’s vision for growth within their area? |  |
| e) Will LAG partners be involved in the delivery and monitoring of this project? If so please give details |  |

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| **SECTION FOUR** | **(a) PLANNING AND BUILDING REGULATIONS** |
| Date of last quinquennial survey |  |
| Is the project being carried out as a result of the last quinquennial survey? | **Yes** | **No** |
| Is the project an ecumenical one? | **Yes** | **No** |
| If yes, which other denominations are involved? |  |
| If the property is not in the trusteeship of a URC trustee, is there a sharing agreement?  | **Yes** | **No** |
| Is planning permission necessary for the proposed works? | **Yes** | **No** |
| If yes, when does this expire? |  |
| Has consent under BuildingRegulations been obtained? | **Yes** | **No** |
| Are the buildings listed as being of architectural or historical interest? | **Yes** | **No** |
| If yes, what grade? |  |
| Are the buildings in a conservation area? | **Yes** | **No** |
| If a listed building, do the proposed works need consent under the URC Listed Buildings procedures? | **Yes** | **No** |
| If yes, please provide date of approval, together with the planning approval letter, or state why this hasn’t yet been applied for? |  |
| When work is complete will the buildings comply with the Equality Act of 2010, with particular reference to accessibility and the built environment?  | **Yes** | **No** |
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| **(b) FINANCE** |
| Estimated cost of works, inc. VAT where applicable | **£** |
| Estimated costs of professional fees, inc. VAT where applicable  | **£****(feasibility studies should be included in this section)**  |
| Total estimated cost of works and fees, inc. VAT where applicable | **£** |
| Is there a fixed price quotation? | **Yes No**  |
| If no has an estimate been obtained, and from whom? |  |
| Names and Addresses of Professional Advisers |  |
| Has the church any other outstanding loans? If yes please give details  |  |
| How will a loan be repaid? |  |
| Approximately when would you require:The grantThe loanDrawn down funds |  |
| **SECTION FIVE** | **CHURCH MEETING RESOLUTION** |
| **The members of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****At a duly constituted Church Meeting held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **apply for financial assistance towards the cost of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****A Grant of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****A Loan of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **The Church Meeting confirms that this resolution has taken into account the undertakings set out in this application form.** |
| **In the event of a loan being made for building works or professional fees, we confirm the commitment and undertaking at Church Meeting ,as recorded in the resolution above, to repay the loan by regular (equal payments) together with any interest accruing on the outstanding balance or in accordance with the terms specified by the Resources Committee.****Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Treasurer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **SECTION SIX** | **For Thames North Synod Resources Committee only**  |
| Date of meeting |   |
|  Decision of the Committee: ·      *Approved**·      Requires further information**·      Rejected* |
| Decision conveyed to applicant by email on:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DATE) |