

**THAMES NORTH SYNOD
RESOURCES COMMITTEE**

GRANT/RELEASE OF FUNDS/LOAN APPLICATION FORM 2016

This form should be used for the following applications.

From Churches or Area Groups requesting Synod Funds for:

Grant, Release of Funds and/or loan for property : Sections 1,2,3 , 4 and 8

Grant for Church/Area Development Projects: Sections 1,2,3,5 and 8

Grant for Human Resource Development Projects: Sections 1,2,3,6 and 8

Grant for Children and Young People Developments :Sections 1,2,3,7 and 8,

SECTION 1	GENERAL DETAILS	
Date of Application		
Project Title		
Briefly, the reason for the request and why it is considered necessary		
Church/organisation Name		
Church/organisation Address		
Church Number		
Number of members	This Year	Last Year
Contact name for project		
Contact address		
Contact telephone		
Contact e mail		
If not the contact person, who will be responsible for reporting annually on progress to the Resources Committee		
Is the Church contributing to the M & M Fund as per the Synod formula? If not why is this ?		

SECTION 2	BUDGET INFORMATION	
Please attach a copy of your most recent Church accounts and current mission statement.		
Income £	This year	Last year
Expenditure £	This year	Last year
Net funds at year end £	This year	Last year
Local	This year	Last year
In Trust	This year	Last year
Total Cost of Project - see § 4 (b) inc VAT where applicable	£	
Amount to be met from locally held funds or congregation's fundraising/giving.	£	
Amount of Grant requested	£	
Amount of Loan requested in respect of buildings	£	
Amount of Funds held by URC Thames North Trust to be released.	£	
Amounts sought from non URC funders, where applicable	£	
Amounts coming from another denomination.	£	
Any shortfall on the funding? And if so, how does the Church hope to meet it?	£	
Does the Church have sufficient resources available to meet the costs of the project for which funds are being sought? If so why are these not being used?		
Does the budget		

cover all the years of the project?		
Where applicable, does this application indicate why it is thought continuation funding will not be necessary , or not a problem		
SECTION THREE	LOCAL AREA CONSULTATION	
Has this application been discussed with local area group (LAG) partners ?		
Have LAG partners agreed to support this application?	(please attach the appropriate minute)	
In what ways is this application consistent with the LAG's vision for growth within their area?		
Will LAG partners be involved in the delivery and monitoring of this project? If so please give details		
SECTION 4	BUILDING GRANT /LOAN APPLICATIONS	
	(a) PLANNING AND BUILDING REGULATIONS	
Date of last quinquennial survey		
Is the project being carried out as a result of the last quinquennial survey?	Yes	No
Is the project an ecumenical one?	Yes	No
If yes, which other denominations are involved?		
If the property is not in the trusteeship of a URC trustee, is there a sharing agreement?	Yes	No
Is planning	Yes	No

permission necessary for the proposed works?		
If yes, when does the permission expire?		
Has consent under Building Regulations been obtained?	Yes	No
Are the buildings listed as being of architectural or historical interest?	Yes	No
If yes, what grade?		
Are the buildings in a conservation area?	Yes	No
If the buildings are listed, do the proposed works need consent under the URC Listed Buildings procedures?	Yes	No
If yes, please provide date of approval, together with the planning approval letter, or state why this hasn't yet been applied for?		
When work is complete will the buildings comply with the Equality Act of 2010, with particular reference to accessibility and the built environment?	Yes	No
(b) FINANCE		
Estimated cost of works, inc VAT where applicable	£	
Estimated costs of professional fees, inc VAT where applicable	£ (feasibility studies should be included in this section)	
Total estimated cost of works and fees,	£	

inc VAT where applicable	
Is there a fixed price quotation?	Yes No
If no has an estimate been obtained and from whom?	
Names and Addresses of Professional Advisers	
Has the church any other outstanding loans ? If yes please give details	
How will a loan be repaid?	
Approximately when would you require: The grant The loan Drawn down funds	

SECTION FIVE	CHURCH/ AREA DEVELOPMENT PROJECTS
What makes you believe that the Holy Spirit is calling your church/area to undertake this project?	
What needs have you established locally that suggest there is a real need for this work?	
What are the project's objectives?	
What are the intended outcomes?	
How will the human resources required to manage and	

sustain this project be provided?		
Have you received any other development funding from Thames North in the last 12 Months	Yes	No
If yes, How much was received and what were the outcomes?		
Have you applied for any other sources of funding for this project? If so please give details		
Will any funding be used as match funding?		
What experience has the church/area had of similar projects and what were the outcomes		
What have we learned from these activities		
What part will the project play in the life of the Church/Area Community? Who will manage the project on a daily basis?		
Is the project part of an ecumenical or inter-faith initiative ? If so please give details		
How will the phasing out of Synod funding be managed? Please confirm this will not be to the detriment of M & M contributions		

SECTION SIX	HUMAN RESOURCE DEVELOPMENT FUNDING CHURCH /AREA GROUP APPLICATIONS
Please attach a job description for any posts to be funded	
Please outline briefly the purpose and anticipated outcomes of this application	
How will this initiative impact on the mission of the church and/or impact on the local community ?	
Will there be collaboration with local area partners in this initiative? If so please give details	
How will this initiative be managed , monitored and evaluated?	
How will the phasing out of Synod funding be managed? Please confirm this will not be to the detriment of M & M contributions	
SECTION SEVEN	CHILDREN AND YOUNG PEOPLE GRANT
Details of the group or individuals benefitting	
Please attach a budget and cost outcome of previous project (if applicable)	
What other sources of funding have been applied for? What is the status of these applications?	
Please indicate how children and	

young people will benefit from the funding	
How will this work expand the mission of the Church and/or the local community	
How will the project be managed, monitored and evaluated ?	

SECTION EIGHT CHURCH MEETING RESOLUTION

The members of _____

At a duly constituted Church Meeting held on _____ apply for financial assistance towards the cost of:

A Grant of £ _____

A Loan of £ _____ (Building applications only)

Release of £ _____ Schedule 2 Funds held by URC
Thames North Trust

The Church Meeting confirms that this resolution has taken into account the undertakings set out in this application form.

In the event of a loan being made for building works or professional fees, we confirm the commitment and undertaking at Church Meeting ,as recorded in the resolution above, to repay the loan by regular (equal payments) together with any interest accruing on the outstanding balance or in accordance with the terms specified by the Resources Committee.

Chair _____ Secretary _____

Treasurer _____ date _____